

**CAMPBELL COUNTY FISCAL COURT
MINUTES**

July 5, 2007

A special meeting of the Campbell County Fiscal Court was held on Thursday, July 5, 2007, 7:00 p.m. at the Campbell County Courthouse, located at 8352 East Main Street, Alexandria, Kentucky.

In attendance at the meeting were:

COUNTY JUDGE/EXECUTIVE:
STEVE PENDERY

COUNTY COMMISSIONERS:
DAVE OTTO
KENNETH RECHTIN

Robert Horine	County Administrator
Melissa Williams	Director of Administration
James Seibert	Director of Fiscal Affairs
Justin Verst	County Attorney
Col. Keith Hill	Chief, Campbell County Police Department
Ken Knipper	OEM Director
Susan Prather	Fiscal Court Clerk

The meeting was then called to order at 7:00 p.m. by Judge Pendery. Cable Access was present to film the meeting.

Judge Pendery called for a moment of silence followed by the Pledge of Allegiance. Following roll call, a quorum was declared present. Commissioner Mark Hayden was absent.

Minutes from the Fiscal Court meeting held June 20, 2007 were presented by Judge Pendery. Commissioner Rechtin made motion and Commissioner Otto seconded to approve the minutes of June 20, 2007 as presented. All voted "AYE" and the motion passed unanimously.

Next, Judge Pendery recognized citizens or public officials wishing to address the Court. There being none, Judge Pendery invited the presentation of Mr. Don Girton, member of the Campbell County Farmland Work Group. Mr. Girton extended an invitation to the members of the Fiscal Court for the upcoming "Farm to Fork" dinner to be held August 6, 2007 at Northern Kentucky University. The purpose of the dinner is to highlight the importance of preserving farms in Campbell County by featuring Campbell County produced fruits, vegetables, wines and entertainment. He provided additional details of the event along with background information as to the Campbell County Farmland Work Group. He pointed out that the dinner will kick-off the five year five point strategic plan of the Work Group.

Old Business was then brought before the Court. There being none, Judge Pendery called for New Business.

New Business was then brought before the Court. Ordinance O-09-07 was presented by Ms. Melissa Williams for first reading. The Ordinance was read by title and a summary given: an Ordinance updating the Official List of Roads in Campbell County, Kentucky, that will be controlled and maintained by the Campbell County Fiscal Court, and amending Ordinance O-01-07, to add the following road to said Official List: Elder Drive; and also amending the length of existing County maintained roads as follows: Mallard Drive and Wigeon Drive. She noted that the inclusion of Elder Drive along with amending the length of the Mallard Drive and Wigeon Drive carries the recommendation of Mr. Peter Klear, Director of Planning and Zoning. As the Ordinance was presented for first reading, no action was required.

Ms. Williams presented Resolution R-79-07 for the Court's consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court authorizing the removal and relocation of an abandoned cemetery and all graves therein from the James G. Lindsey Cemetery located on the northern side of State Route 1996 approximately .2 miles west of State Route 8 in California, Kentucky on the property of Francis M. Hyle, Trustee, located in Campbell County, Kentucky. She noted that the request was made by John Lange IV on behalf of his client. The petitioner will bear all costs related to the removal and relocation with the removal taking place after July 9, 2007. Mr. John Lange III, representing the owner Mr. Francis M. Hyle, explained that both the Land Surveyor and Engineer identified the .8 acre tract of land in question to be the best location for the roadway. The cemetery was identified through a title search which indicated ownership belonging to the Methodist Episcopal Church. Mr. Bryant offered to purchase the property which the Church was happy to accept. Mr. Lange stated that the applicant is requesting approval to relocate thirteen graves that they are aware of, to Grand View Cemetery in Mentor, Kentucky. Alexandria Funeral Home has been retained to removal and reinter the graves. Judge Pendery questioned whether monuments or markers are present on the site. Mr. Lange confirmed monuments are in place and will also be relocated. Mr. Marvin Record of the Campbell County Historical Society provided a brief history of the Lindsey Cemetery adding he is in favor of the request to remove and relocate the cemetery. Mr. Record stated that thirteen markers currently exist within the cemetery but more may be found at the time of excavation. He questioned whether if additional graves would also be moved. Mr. Lange provided his assurance that additional graves would also be relocated and marked appropriately. Judge Pendery then invited questions. Mr. Justin Verst, County Attorney, noted that the relocation is provided for under state statute and that all related expenses will be incurred by the Applicant. Motion was made by Commissioner Otto and seconded by Commissioner Rechlin. Mr. Lange stated that excavation would be in the September/October time-frame. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Matters of Personnel were then brought before the Fiscal Court. Ms. Williams requested a motion to promote Michael Ashmore in the Campbell County Road Department from Mechanic Level I at \$18.86/hr. to Mechanic Level II at \$21.24/hr. effective July 5, 2007. Motion was made by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams next requested a motion to accept the resignation of Philip Scales, road Maintenance Specialist Level I, effective July 1, 2007. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams next requested a motion to authorize Staff to advertise, interview and hire for the position of Road Maintenance Specialist Level 1 due to the resignation of Philip Scales. Motion was made by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to enter into a contract with William Armstrong to serve as School Resource Officer at a base hourly rate of \$21.3904 was next requested by Ms. Williams. The number of working days per Fiscal Year shall not exceed 187 working days and the number of working hours per Fiscal Year shall not exceed 1,496 working hours. Compensation will not exceed \$32,000 per Fiscal Year. Anticipated starting date is August 2007. Ms. Williams pointed out that Mr. Armstrong is a retired Patrol Officer and approval of the contract carries the recommendation of Chief Keith Hill. Judge Pendery added that such a contract is a great solution for the hiring of a School Resource Officer. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to appoint Eric Michael Schmidt to the position of Patrolman Grade III with compensation set at Grade 11A (\$18.5083/hr.) effective July 15, 2007 was requested by Ms. Williams. She noted that the appointment is a lateral entry appointment with an MOU signed by Mr. Schmidt. Motion was made by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Ms. Williams requested a motion to appoint Veronika Brannock to the position of part Time Senior Center/Wellness Intern at the Campbell County Senior Center effective July 2, 2007 with compensation set at \$9.95/hr. Motion was made Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Ms. Williams requested a motion to adjust the compensation of the following Supervisory and Command Personnel in the Campbell County Police Department to comply with the FOP Agreement:

Lt. William Wilson	from Grade 15D	to Grade 15E (\$27.2383/hr)
Lt. Barrett Champagne	from Grade 15E	to Grade 15F (\$27.9193/hr)
Sgt. I Gilbert Marksberry	from Grade 13C	to Grade 13D (\$23.5689/hr)
Sgt. I Ronald Ratliff	from Grade 13D	to Grade 13E (\$24.1582/hr)

Effective date of the compensation adjustments is June 24, 2007. Motion was made by Judge Pendery and seconded by Commissioner Rehtin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to reappoint Dr. James Votruba to the Northern Kentucky Tri-ED Board of Directors was requested by Ms. Williams. The term would be for three years effective July 13, 2007 through July 12, 2010. Motion was made by Judge Pendery and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Upon the conclusion of New Business, Judge Pendery requested reports from Staff. Mr. Robert Horine, County Administrator, requested a motion to enter into Executive Session upon completion of the agenda items pursuant to KRS 61.810 (1) (b) to deliberate on future acquisition of real property.

Justin Verst, County Attorney, had no report to submit.

Neither the County Commissioners nor Judge Pendery had reports to submit.

The Fiscal Director's Report was then provided by Mr. Jim Seibert, Director of Fiscal Affairs. Resolution R-74-07 was presented by Mr. Seibert for consideration. The Resolution was read by title and a summary given: A resolution of the Campbell County Fiscal Court authorizing the County Judge/Executive to execute a Commercial Card Classic Agreement with JP Morgan Chase for the issuance of County Procurement Cards. He pointed out that the procurement card would improve the ability and convenience of Staff to make purchases. Motion was made by Commissioner Rechtin and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Mr. Seibert then presented Resolution R-75-07 to the Court for consideration. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court to amend Chapter 4, Section 420 of the County Administrative Code to include subsection 422.03, the Procurement Card Policy. Motion was made by Commissioner Rechtin and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Next, Mr. Seibert presented Resolution R-81-07 for consideration. The Resolution was ready by title and a summary given: A resolution of the Campbell County Fiscal Court authorizing the pre-approval of Senior Picnic related bills not to exceed \$5,000.00. He pointed out that such a resolution was passed in previous years. Motion was made by Commissioner Rechtin and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Resolution R-82-07 was then presented by Mr. Seibert. The Resolution was read by title and a summary given: a resolution of the Campbell County Fiscal Court approving funding for the Transit Authority of Northern Kentucky for Fiscal Year 2008. He noted that the amount to be funded for Fiscal Year 2008 is \$4,000,220.00. Motion was made by Commissioner Otto and seconded by Commissioner Rechtin. Commissioner Rechtin requested a copy of the budget details from Mr. Seibert. There being no further discussion, all voted "AYE" and the motion passed unanimously.

A motion to approve Transfers was then requested by Mr. Seibert. Motion was made by Commissioner Rechlin and seconded by Commissioner Otto. There being no further discussion, all voted "AYE" and the motion passed unanimously.

Mr. Seibert then requested a motion to approve the claims as presented. Mr. Verst stated he reviewed the claims presented and all appear to be in order. It was moved by Commissioner Otto and seconded by Commissioner Rechlin. There being no further discussion, all voted "AYE" and the motion passed unanimously.

The Fiscal Court then entered into Executive Session at 7:35 p.m. Upon exiting Executive Session, it was moved by Commissioner Rechlin and seconded by Commissioner Otto to resume the regular meeting. All voted "AYE" and the motion passed unanimously.

There being no further business to come before the Fiscal Court, it was moved by Commissioner Rechlin, seconded by Commissioner Otto, that the meeting be adjourned. All voted "AYE" and the meeting adjourned at 7:51 p.m.

Attachments:

Ordinance O-09-07	Official List of Roads in Campbell County
Resolution R-79-07	Removal/Relocation of Abandoned Cemetery
Resolution R-74-07	Commercial Card Classic Agreement
Resolution R-75-07	Procurement Card Policy
Resolution R-81-07	2007 Senior Picnic Bills
Resolution R-82-07	FY08 TANK Budget
Transfers	July 5, 2007
Claims:	July 5, 2007

Approved:

STEVE PENDERY
Campbell County Judge/Executive

Attest:

SUSAN A. PRATHER
Fiscal Court Clerk